

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
April 7, 2014

Chairman West called the meeting to order. Commissioner Francis was absent.

HIGHWAY

The Board of Commissioners received bids for highway materials from the following vendors:

- Phend & Brown
- Central Paving
- E & B Paving
- Pierceton Trucking
- Asphalt Materials
- Marathon Petroleum Co.
- Bitmap Products
- Gaunt & Sons

Janice Clemons, Highway Bookkeeper, opened and read the bids. Commissioner Hamman made a motion to take the bids under advisement and award the final bid at 11 am. Commissioner West 2nd the motion and it passed 2-0.

NATIONAL DAY OF PRAYER

Tammy Acree, Peru AGLOW Representative, requested use of the courthouse steps on May 1st at noon for National Day of Prayer. Commissioner Hamman made a motion to allow the use of the courthouse steps. Commissioner West 2nd the motion and it passed 2-0.

AREA 5

Cathy Miller, Area 5 Logansport, came to discuss the grant application for the residents of the Town of Miami. Ms. Miller explained the funding that would be available for low-income individuals. The funding would be for owner-occupied residents. Ms. Miller explained there are some qualifications to meet in order to receive the assistance. Grant applications are due by August. The Town of Miami would need to conduct public meetings to start with the grant application process.

Ken Jones from Jones, Petrie, Rafiniski, update the Board on the project and explained that while the grant application is due by August, the project is ready to move forward and will move quickly once it starts. Mr. Jones thanked the Board of Commissioners for their support in the project.

YMCA

Kathy Brehmer, Miami County YMCA, brought in a copy of the signed 2014 rural transit contract. Ms. Brehmer also brought in the quarterly inspection report for the YMCA garage. In addition, Ms. Brehmer also brought to the Board the voucher for the 2014 county contribution towards the rural transit program. Commissioner Hamman made a motion to process the claim for \$6,000.00. Commissioner West 2nd the motion and it passed 2-0.

Ms. Brehmer discussed with the Board the lease for the YMCA garage. The lease agreement was never completed. The Board will follow-up with Pat Roberts to find out the status of the lease agreement.

CIRCUIT COURT

Judge Spahr, Circuit Court, advised the Board that the woodwork restoration project has been completed. Judge Spahr also discussed with the Board new carpeting for the courtroom. The carpet that was selected is being phased-out and the bids are no longer valid. Judge Spahr requested permission from the Board to obtain new quotes. Judge Spahr noted that June 30-July 3 would be a good time to do the carpet project if funds were available. The Board advised Judge Spahr to get quotes and bring before the Board in May for further action.

CLERK

Tawna Leffel Sands, County Clerk, came before the Board to discuss and issue with a server that is not compatible with the vote center equipment. Ms. Leffel Sands she found out late last Thursday that there was an issue and worked with the company who provides the equipment for the vote centers and was able to obtain a server that could be used on short notice, but would be required to buy the modems. Ms. Leffel Sands requested the cost be paid out of the Board of Commissioners computer hardware account, as there is not enough money to cover the cost out of the general election budget. Ms. Leffel Sands stated that early voting starts tomorrow and had already signed the agreement to purchase the modems prior to approval and will only cover the primary election. Ms. Leffel Sands would need to come back prior to the general election to request permission to purchase additional equipment. Commissioner Hamman made a motion to pay for the modems out of the Commissioners computer hardware budget. Commissioner West 2nd the motion and it passed 2-0.

SURVEYOR

Gregg Wilkinson, County Surveyor, came before the Board to discuss the need to replace 3 computers in his office and upgrade the counter computer. Mr. Wilkinson advised the Board that he would be purchasing 1 of the computers from the Surveyor's Perpetuation Fund and is requesting the Commissioners pay for 2 office computers and 1 upgrade. Commissioner Hamman questioned why there would be a need for 3 computers with only 2 employees in the office. After some discussion, the Board decided that there was not a need to purchase 1 of the new computers. Commissioner Hamman made a motion to pay for 1 new computer and the upgrade for the counter computer for a total of \$880.00 and the other computer be purchased from the Surveyor's Perpetuation Fund. Commissioner West 2nd the motion and it passed 2-0.

Mr. Wilkinson also requested that the Board pay for the supplies for the Kip printer in the Surveyor's Office for \$258.02. Commissioner Hamman made a motion to pay for the supplies out of the Commissioner's budget. Commissioner West 2nd the motion and it passed 2-0.

SUPPLY REQUEST

The Board of Commissioners received a supply request from the Prosecutor's Office. It was not specified where the purchase would be paid from. Commissioner Hamman approved the request, to be paid from the Prosecutor's Fund. Commissioner West 2nd the motion and it passed 2-0.

E 9-1-1

Cliff Gardner, E 9-1-1 Director, requested permission from the Board to declare the 2nd week of April National Telecommunication Week. Mr. Gardner presented the Board with a proclamation and requested that the Board recognize and sign the document. Commissioner Hamman made a motion to sign the proclamation. Commissioner West 2nd the motion and it passed 2-0.

INSURANCE UPDATE

Mary Brown, Chief Deputy Auditor, updated the Board on the status of the county insurance. Ms. Brown explained that the Commissioners and Council were aware last year that there was an issue and additional appropriations were needed, which proved to not be enough to get through the remainder of 2013. Ms. Brown stated that the claims fund is currently operating in a deficit and the county would be on track to spend well over \$2 million dollars in medical claims for 2014.

Ms. Brown further gave a brief description of how the self-insured plan works and the 2013/2014 expenditures. The Insurance Committee met last week to discuss potential changes to the plan, but in order to maintain the grandfathered status, those changes would not be significant enough to get the county back on track. Ms. Brown went on to mention that any major changes would have to be based on the recommendations of the County Commissioners and Council.

Ms. Brown noted that one thing the Insurance Committee discussed was to further education on the Novia Clinic. The Novia Clinic is a no-cost clinic to the employees where they can have an office visit, lab work, and receive generic medications at no charge. The cost to the county is significantly less than if the employees/dependents use our health plan. While not all prescriptions are available, the use of the clinic by the employees/dependents could help in saving the county money. The Insurance Committee suggested offering an “Open Enrollment” day where employees could receive help in being enrolled to the clinic. The committee felt it could be a way to get employees/dependents directed towards the clinic.

The Board of Commissioners thanked Ms. Brown and for the update and agreed they are going to have to make some big decisions on how to address this issue. The Board also thanked the members of the Insurance Committee for their work and input.

IT

John Evans, IT Director, brought to the Board a request for VPN Access for the County Treasurer, Becky Morris. Ms. Morris has requested the access to be able to work from home later this year while she is out on medical leave. Mr. Evans explained that IT would issue her a laptop, equipping her to do aspects of her job from home. Commissioner Hamman requested to table until Commissioner Francis returns.

Mr. Evans updated the Board of Commissioners on a phone issue from Friday. After talking with AT & T it was determined, there was a hardline copper moisture issue. Mr. Evans stated there not any hardware issues.

COUNTY ATTORNEY

The Board discussed with Pat Roberts, County Attorney, the need to get a lease agreement for the YMCA garage. Mr. Roberts advised the Board that there were some issues that needed to be addressed such as the “give back” term and some wording to line-up with the federal requirements. There needs to be contact made with the YMCA to get some of the information needed to complete the lease.

Mr. Roberts advised that Board on some issues with tax sales and drug properties that needs to be addressed.

The Board asked Mr. Roberts about the status of the Animal Control Contract. Mr. Roberts stated that the Board needed to have a meeting with the Animal Control to finalize.

HIGHWAY BIDS

Miami Co. Highway Dept. Bituminous Materials 4/7/2014				
Vendor Name & Materials Bituminous Materials Item 1 A&B)	Bituminous seal Materials not applied A) Delivered	B) Plant Pickup		Recommendation
Asphalt Materials INC.	Not applied	Not applied	Per Ton	
AE-90, AE-PL	\$1.8297 gal.	\$1.90 gal.	\$439.12	Accept
AE-90S	\$2.1297 gal.	\$2.20 gal.	\$511.12	Accept
Base price as of 4/2/14			\$550.00	
Dustlay not applied	\$1.0897 gal	\$261.52 ton		AWARD/Accept
1 hour free demurrage then \$75.00 per hour				
BIT-MAT Products	Not applied	Not applied	Per Ton	
AE-90, AE-PL	\$1.815 gal.	\$1.75 gal.		AWARD/Accept
AE-90S	\$2.015 gal	\$1.95 gal		AWARD/Accept
Base price			\$540.00	
Dust Control Emulsions	\$1.365 gal	\$1.30 gal		Accept
3 hour free demurrage then \$.018 per gal. based on full Qty of ticketed load				
Marathon Petroleum Co.	Not applied	Not applied	Per Ton	
AE-90, AE-PL	\$1.9291 gal.	\$1.90 gal.		Accept
AE-90S				Accept
Base Oil price as of 4/7/14			\$530.00	
NO BID for Dust-Control				
3 hour free demurrage then \$65.00 per hour				
Hot Asphaltic Concrete Base, Binder & Surfacefurnished, & loaded in MI. CO. HY trucks, Peru				
Vendor	D) Pickup	E) Applied		
E&B Paving	Per Ton	Per Ton		Accept
No. 5 Base 25% RAP	\$50.00	\$62.00	Base Oil Price:\$535.00	Accept
No. 9 Binder 25% RAP	\$52.00	\$64.00		Accept
No. 9 Surface 15% RAP	\$56.00	\$68.00		Accept
No. 9 Surface	\$58.00	\$70.00		Accept
No. 11 Surface	\$60.00	\$72.00		Accept
No. 11 Surface 15% RAP	\$58.00	\$70.00		Accept
Gaunt & Son Paving	0% RAP in all mixes			Accept
Base	\$60.00		Base Oil Price:\$535.00	Accept
Binder	\$61.00		4/7/2014	Accept
Surface	\$63.00			Accept
Phend & Brown, INC.				Accept
Base	\$55.50	\$67.00		Accept
Binder	\$57.50	\$69.00		Accept
Surface	\$63.50	\$754.00	Reject Surface E)	Accept
Tack Coat applied per gal.			\$4.50	Accept
F) Plant Rental			\$22.00	
G) Cold Mix Disco plant	\$75.00			Accept
G) QPR Leesburg, Cold patch	\$125.00			Accept
G) Plant Rental Disko, IN			\$22.00	Accept
Central Paving INC.				Accept
Item #2 Cold Mix-Summer	\$80.00			
Base price as of 3/31/14			MC-250 \$2.50 gal	Accept
Pierceton trucking Co., Inc.				
1-C) PG64-22	\$545.00	\$515.00		Accept
1-C) PG64-28	\$565.00			Accept
2-H) Liquid Asphalt SC-250	\$734.40		4/7/2014	Accept
*NOTE: Award/Accept will be the materials purchased first for project usage, however not limited to.				

Commissioner Hamman made a motion to accept the highway bids for materials as recommended. Commissioner West 2nd the motion and it passed 2-0.

YMCA

Kathy Brehmer, Miami County YMCA, brought in a revised voucher to be signed by the Board. There was a change in the amount from the original voucher that was signed earlier in the meeting. Commissioner Hamman made a motion to sign the revised voucher for \$68,353.00. Commissioner West 2nd the motion and it passed 2-0.

HIGHWAY ENGINEER

Ken Einselen, Highway Engineer, brought an INDOT agreement to be signed for the Kelley Avenue Bridge. Commissioner Hamman made a motion to approve the INDOT agreement. Commissioner West 2nd the motion and it passed 2-0.

LIFE INSURANCE RENEWAL

Mary Brown, Chief Deputy Auditor, brought to the Board the renewal contract for the county provided life insurance. Included in the renewal was paperwork for the company to offer additional supplemental benefits such as long-term disability, whole life, and lump-sum policies. These products are offered to all full-time employees. The county does not contribute any money towards these premiums. Commissioner Hamman made a motion to sign the renewal and agreement to offer new products. Commissioner West 2nd the motion and it passed 2-0.

PEST CONTROL

The Board received a note from the Auditor's Office the Indiana Pest Control needed to know if the new Health Department should be sprayed on the same schedule as the Annex. The Commissioners agreed that it should be added to the schedule.

CIRCUS CITY FESTIVAL

The Board received a letter from the Circus City Festival requesting use of the Courthouse facilities, grounds, and street closures in July for the Circus festivities. Commissioner Hamman made a motion to table the topic until the next meeting. Commissioner West 2nd the motion and it passed 2-0. Commissioner Hamman will meet with the Circus City Festival to discuss a few things prior to the next meeting.

WEEKEND MEAL DEAL

The Board received a letter of request for financial support for the Weekend Meal Deal used at area elementary schools. After some discussion, Commissioner Hamman made a motion to decline the request for financial support. Commissioner West 2nd the motion and it passed 2-0.

LCC

The Board received a letter from the Indiana Criminal Justice Institute stating that the comprehensive community plan update for 2014 had been reviewed and approved the Drug Free Communities.

INDIANA MS4

The Board received a letter from Indiana MS4 Storm Water regarding their annual meeting.

INDIANA COMMUNITY & RURAL AFFAIRS

The Board received confirmation from the Indiana Community & Rural Affairs that the request for extension on the Hangar 200 project has been approved.

LOST TIME

The Board reviewed a timesheet of an employee who has accumulated several hours of lost time since the beginning of the year. The Board had requested to see the timesheets of employees who have been accruing lost time so they can monitor the departments and assess the needs of the office.

MINUTES

Commissioner Hamman made a motion to approve the 3-17-14 minutes. Commissioner West 2nd the motion and it passed 2-0.

VENDING MACHINES

The Board received information regarding new vending machines being placed in the Courthouse. Due to several complaints with the machines and servicing, the Board of Commissioners asked Courthouse Security to call other areas businesses and see whom they use. Commissioner West stated that before we making a change that we need to make sure there are no other contracts in place.

IDEM

The Board received an IDEM notice for the Miami Correctional Facility.

TOWN OF MIAMI

The Board received the sub-recipient agreement for the Town of Miami.

Commissioner Hamman made a motion to adjourn. Commissioner West 2nd the motion and it passed 2-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSIONERS

_____, **Chairman**
Joshua Francis

_____, **Vice Chairman**
Larry West

_____, **Member**
Jerry Hamman

Attest: _____, **Chief Deputy Auditor**
Mary Brown